

**MEETING OF THE BOARD OF EDUCATION
FAITH SCHOOL DISTRICT 46-2
MEADE COUNTY, SOUTH DAKOTA**

The Board of Education of the Faith School District 46-2 met in regular session on Wednesday, July 11, 2018 with Chairman Vance calling the Budget Hearing to order at 6:00.

Amie Schauer led the Pledge of Allegiance.

Members present: Haines, Halligan, Vance and Welter (via phone until 6:04pm when she joined the meeting in person).

Member absent: Groves.

Per state statute, Amie Schauer presented and the 2018-2019 proposed budget was discussed. Items of discussion included staffing changes, enrollment numbers, state aid, federal title allocations, and the wrestling program. The final 2018-2019 budget will be adopted prior to October 1, 2018.

Motion by Haines, 2nd by Welter to approve the agenda with the following amendments: Consent agenda – delete Home School Applications; Reports – add Principal's report; Action Items #2 – delete SDHSAA Resolution. Motion carried.

Motion by Welter, 2nd by Halligan to approve the consent agenda consisting of the minutes of the June 11, 2018 regular meeting, the June 27, 2018 special meeting and the following financial statements and claims: Faith Imprest Fund beginning balance (1,141.87); receipts – student meals 71.95, milk 7.36, adult meals 359.30, from district 2,194.31; expenses – other 100.75, to district 1,052.44; ending balance 337.85. Trust & Agency beginning balance 56,208.59; receipts 731.66; expenses 3,059.52; ending balance 53,880.73. The district financial statement: beginning balance 1,491,307.91; receipts – ad valorem taxes 158,179.13, prior years taxes 2,481.11, utility tax 8,041.32, penalties and interest on tax 279.12, interest earned 390.39, donations and contributions 418.00, other revenue 118.00; county sources 988.23; state sources 71,631.00; federal sources 24,608.75; hot lunch 2,505.98; reimbursements 6,122.96. Total receipts 275,435.37; total expenditures 227,110.74; ending balance 1,539,632.48. Cash balances: General Fund 572,011.16; CMA 113,293.68; Capital Outlay 655,846.13; Special Ed 80,667.22; Pension 29,125.42; Debt Service 7,582.05; Food Service 8,723.73; Capital Projects 29,421.48. Certified salaries 44,287.93; non-certified salaries 4,216.48; FIT 4,028.17; FICA 9,970.78; SDRS 8,739.04; AsPire Financial (403(b)) 315.00; First National Bank (Payflex) 1,143.67; Horace Mann Life Ins (annuities) 2,325.00; BOARD: J. Haines 46.18; L. Halligan 46.18; S. Vance 23.09; N. Welter 46.18. CLAIMS: General Fund – City of Faith (util, comm) 2,149.54; Faith Imprest Fund (comm) 100.75; Faith Independent (comm) 116.31; Faith Lumber (mntnce) 545.02; Golden West Teletech (util) 116.79; Grand Electric Coop (util) 51.80; M&D Food Shop (travel) 54.68; Servall Uniform (mntnce) 1,061.96; Vernier (sup) 2,150.03; Visa (travel, blinds, sup) 2,210.26; Total General Fund 8,557.14. Capital Outlay – Dollarmur Sports Surfaces (wrestling mat) 7,490.00; total Capital Outlay 7,490.00. Special Education: L. Wondercheck (speech svcs) 544.00. Capital Projects: HKG Architects 26,141.40; total Capital Projects 26,141.40. Food Service: M&D Food Shop (travel) 56.25; W. Blunt (workshop) 172.82; total Food Service 229.07. Total claims all funds 42,961.61. Motion carried.

No citizens were present to address the board.

Mr. Daughters gave the superintendent's report. The Consolidated Application was submitted to the SD Department of Education at the end of June. Iron Horse Ag will be working on the bus this week. It will need to go to Spearfish to be inspected and the yellow bus will go to Timber Lake for inspection. Direct Digital Control runs the HVAC unit. They will be replacing the faulty component with the updated hardware. Summer cleaning continues as the main building and hallways will be getting a finish coat of wax. They will begin work at Maurine next week.

Mrs. Hale gave a principal's report. Mrs. Hale met with Mr. Kraemer on June 28th as he went through files and shared tips and advice to her on how he had been doing things. Mr. Daughters, Mrs. Hale and the elementary staff met on July 9th to discuss requisitions for the upcoming school year. Elementary Art standards were discussed and a plan for meeting those standards was discussed. The order for the science curriculum was placed. The elementary teachers and Mrs. Hale decided and Elementary Open House would be beneficial this year as there are many new changes. Dianne will include the flyer in the household packets when they are mailed. The semester test schedule was discussed at previous meetings and a schedule needs to be decided upon in order to be included in the Student Handbook.

Motion by Haines, 2nd by Halligan to allow two days of Open Campus, for those who qualify, during Semester Testing. Motion carried.

Lynn Halligan shared a Library board report. The Summer Reading program had an average of twenty-seven participants. The library inventory is completed and the new copier/printer/fax is installed in the library. An annual "to-do" list is completed for the new library supervisor. Amy Ulrich was approved as the Summer Reading helper. Angela Ostrander's last day was June 28th. Help is needed to supervise the library from 9am-1pm Monday through Friday for June 29th, all of July and part of August until a Library Supervisor can be hired. Amy Ulrich and Noma Welter will fill in as they are trained subs.

Noma Welter shared a NWAS report. They discussed the leveling issues encountered at the McLaughlin school site and how those should be handled. The reorganizational meeting was tabled until August. The Timber Lake board member will be added as a signatory and able to sign checks, if needed. Rock Creek Grant School, Takini and Tiospaye Topa have put in requests for speech days. The Restraint and Seclusion Policy was adopted.

Mr. Daughters shared a request for concessions on behalf of Harland Grove, Junior Class President. The Junior Class would like to do concessions for the 2018 football and volleyball seasons. Motion by Halligan, 2nd by Haines go grant the request of the Junior Class for the football and volleyball season concessions. Motion carried.

Motion by Haines, 2nd by Halligan to table action on appointing a Junior Class Advisor. Motion carried.

Larinda Price and Julie Kammerer were present to share their thoughts about the number of students at the Maurine School and to request an Aid position be added out there. Dialogue and discussion followed. Motion by Welter, 2nd by Halligan to advertise for a PT/FT Aid at the Maurine School. Motion carried.

Chairman Vance declared the 2017-2018 Board of Education meeting adjourned at 7:33pm.

Mr. Daughters convened the 2018-2019 Board of Education at 7:37pm and administered the Oath of Office to Scott Vance and Noma Welter.

Mr. Daughters asked for nominations for Chairman of the 2018-2019 Board of Education.

Motion by Haines, 2nd by Halligan to nominate Scott Vance for the position of Chairman of the 2018-2019 Board of Education. Motion carried.

Motion by Haines, 2nd by Halligan that nominations cease and a unanimous ballot be cast for Scott Vance. Motion carried.

Chairman Vance asked for nominations for Vice-Chairman of the 2018-2019 Board of Education.

Motion by Halligan, 2nd by Vance to nominate Noma Welter for the position of Vice-Chairman of the 2018-2019 Board of Education. Motion carried.

Motion by Halligan, 2nd by Vance that nominations cease and a unanimous ballot be cast for Noma Welter. Motion carried.

Motion by Welter, 2nd by Halligan to approve the consent agenda consisting of the following items: Claims: General Fund: AFLAC (ins) 934.66; ASBSD (dues, WC) 7,171.64; Bio Corporation (sup) 141.74; Carolina Biological Supply (sup) 126.89; CORE Educational Coop (online class) 300.00; D. Hellekson (stipend) 498.15; Heartland Waste Mgmt (util) 50.00; Horace Mann Life Ins (auto ins) 132.24; Krause Storage (rental) 65.00; Legal Shield (ins) 119.55; M&B Cleaning (custodial) 5,600.00; MARCO (lease) 453.48; Metlife (dental ins) 1,829.89; Property/Liability Ins (ins) 28,114.00; Quill (sup) 239.90; Reliastar Life Ins (life ins) 24.35; SASD (dues) 785.00; SDSDBF (ins assessment) 11,578.46; Transamerica (ins) 20.41; Wellmark BCBS (health ins) 7,717.00; total General Fund 64,902.36. Capital Outlay: Marc (mtnce) 4,817.24; MARCO (lease) 615.41; total Capital Outlay 5,432.65. Special Education: AFLAC (ins) 165.39; Legal Shield (ins) 26.90; Metlife (dental ins) 164.08; Reliastar Life Ins (life ins) 2.94; SASD (dues) 50.00; SDSDBF (ins assessment) 881.54; Wellmark BCBS (health ins) 586.00; total Special Education 1,876.85. Food Service: Reliastar Life Ins (life ins) 1.96; Wellmark BCBS (health ins) 754.00; total Food Service 754.00. Total claims all funds 72,967.82.

Designate First National Bank in Faith as the Legal Depository and Amie Schauer as the custodial of all accounts. Designate the Faith Independent as the Legal Newspaper. Appoint Eric Bogue of Bogue and Bogue Law Offices and Samuel D. Kerr of Lynn, Jackson, Shultz, & Lebrun P.C as attorneys. Set the district mileage rate at the State Rate. Authorization of the continuation of existing accounts and the establishment of new ones. Review of Policy DH – Bonds for Business Manager and Other Bonded Personnel. Appoint Dianne Hellekson as the Administrator of Trust & Agency and Imprest Accounts. Appoint the Superintendent to direct Federal Programs – a. Institute the School Lunch Agreement and Approve the 2018-2019 Consolidated Application. Assign additional duties to the superintendent – a. Hot Lunch Hearing Official; b. Title IX Compliance Officer; c. Truancy Officer; d. Asbestos Officer; e. Authorize superintendent to close school in emergency situations and in case of inclement weather and establish a chain of command in his absence. Authorization of advertising for bids for materials not already purchased. Designate Rules of Order Policy as Parliamentary Procedure for board meetings. Re-adoption of all written policies. Set admission charges

as Adults \$5.00, students \$4.00, and senior citizen (65 and older) \$3.00; Double Header – Adults \$8.00, students \$6.00, and senior citizens (65 and older) \$5.00; Activity tickets – Adults \$68.00, students \$50.00, and senior citizens (65 and older) \$47.00. Lunch Prices – K-6 \$2.60; 7-12 \$3.00; Staff \$4.00 and visitors \$5.25. Motion carried.

The following contracts were approved at previous meetings: Certified Staff – Sarah Brindley, 6th – 8th Grade English Language Arts, \$35,720.00; Marcia Dutton, 4th-6th Grade Science and Social Studies, \$42,200; Deanna Fischbach, 7th-12th Social Studies, \$42,600.00; Alison Grueb, HS English/Language Arts, \$36,500.00; Karri Hanson, Kindergarten and First Grade, \$39,860.00; Carol-Anne Hlavka, Fourth and Fifth Grade English/Language Arts and K-8 Computers, \$36,500.00; Julie Kammerer, Maurine School, \$42,620.00; Elke King, Second and Third Grade, \$42,230.00; Angela King, 7-12 Science, \$43,790.00; Darcey Mollman, 4-8th Grade Math, \$41,420.00; Larinda Price, Maurine School, \$41,420.00; Doug Schauer, K-12 PE/HS Health \$42,980.00; Kelly Shoemaker, HS Math, \$41,810.00; and Toni Vance, Network Administrator, \$45,025.00. Non-certified staff – Wendy Blunt, Food Service Director/Head Cook, \$14,100.00; Shannon Carmichael, Title I Paraprofessional, \$11,795.00; Sharon Eaton, Food Service Worker, \$10,220.00; Brianna Haines, Administrative Assistant/Assessment Coordinator/Guidance \$20,110.00; Dianne Hellekson, Secretary, \$33,210.00; Tracy Ingalls, Special Education Paraprofessional, \$13,605.00; Amy Kennedy, Special Education Paraprofessional \$11,160.00; Patrick Marple, Bus Driver, \$11.31 per hour; Marcia Samuelson, DDN Facilitator, \$20,110.00; and Meridee Schuelke, Title I Paraprofessional, \$10,730.00. Administrative – Kelly Daughters, Superintendent/Special Education Director, \$68,475.00; Kasey Hale, Principal, \$45,000.00; and Amie Schauer, Business Manager, \$39,922.80. Extra-curricular – Bryan Carmichael, Head Girls Basketball, \$2,915.00; Kelly Daughters, Assist. Boys Basketball, \$1,425.00; Lane Foster, Assist. Football, \$1,425.00; Deanna Fischbach, Student Council Advisor, \$770.00; Deanna Fischbach, Assist. Track, \$1,180.00; Alison Grueb, Yearbook Advisor, \$1,365.00; Alison Grueb, JH Volleyball, \$720.00; Travis Grueb, Head Boys Basketball, \$2,915.00; Anglea King, Quiz Bowl, \$385.00; Mandy Lemmel, Head Volleyball, \$2,700.00; Glenn Palmer, JH Football, \$720.00; Matt Schackow, Head Football, \$2,840.00; Doug Schauer, Head Track, \$2,925.00; and Toni Vance, Assist. Volleyball, \$1,365.00. Others – Karri Hanson, Title I Summer Services, \$20.00 per hour. Karri Hanson, Extended School Year Services, \$20.00 per hour.

Wendy Blunt and Amie Schauer shared information they received at the Food Service Administrative Review Workshop. The Faith School District will have an Administrative Review conducted during the 2018-2019 school year. During the review they will be looking to see how well the Faith School complies with the federal regulations for the National School Lunch Program. An item of note is that seconds of the entrée served for the day are not included as part of the reimbursable meal. They may be offered, but they must be paid for by a non-federal source, i.e. parents, grandparents, donations, and/or the school district. Free and Reduced priced students would still be required to pay for the second entrée. Students are allowed to return for the other meal components or to the salad bar. A lengthy discussion followed regarding whether seconds would be offered and, if so, how they would be handled. It was the consensus of the board that seconds not be offered beginning this year. Additional regulations regarding the vending machines were also discussed. Changes regarding the vending machines will also begin this year.

Motion by Halligan, 2nd by Welter to go into executive session at 8:36pm per SDCL 1-25-2(3) to consult with legal counsel or review communications from legal counsel about proposed or pending litigation or contractual matters. Motion carried.

Chairman Vance declared the board out of executive session at 8:58pm.

Motion by Haines, 2nd by Welter to accept the City's proposal of \$30,000 per year for three years for the lease of the Community Center. Motion carried.

Motion by Haines, 2nd by Halligan to table the approval of the milk bid and table setting the milk prices until the August board meeting. Motion carried.

Motion by Halligan, 2nd by Haines to set the date time and place of the Board of Education meetings as Wednesday after the second Monday of each month at 7:00pm in the Conference Room. August 2018 and June 2019 will be held on the second Monday. Motion carried.

Motion by Halligan, 2nd by Vance to approve the following board committees: Policy – Lynn Halligan and Kevin Groves; Negotiations – Noma Welter and Justin Haines; Legislative – Scott Vance and Lynn Halligan; Facilities – Kevin Groves and Justin Haines; and Budget – Scott Vance and Noma Welter. Motion carried.

Motion by Halligan, 2nd by Haines to appoint Scott Vance as the delegate to the SDBSD Annual Meeting. Motion carried.

Motion by Vance, 2nd by Haines to appoint Lynn Halligan as the Library Board official. Motion carried.

Motion by Halligan, 2nd by Vance to appoint Noma Welter as the NWS Representative. Motion carried.

Motion by Halligan, 2nd by Haines to set the Board of Education salary at \$25.00 per meeting for regular monthly meetings only. Motion carried.

Motion by Halligan, 2nd by Haines to not cast a ballot in the SDHSAA runoff. Motion carried.

Motion by Halligan, 2nd by Welter to approve the contract for Darlene Kelly for the position of Special Education Teacher in the amount of \$45,620.00. Motion carried.

Motion by Halligan, 2nd by Haines to approve the contract for Doug Schauer for the position of Athletic Director in the amount of \$4,225.00 and the contract for Martie Haines for the position of Wrestling Coach in the amount of \$2,060.00. Motion carried.

Motion by Halligan, 2nd by Welter to approve the contract for Kelly Daughters for the position of Cross Country Coach in the amount of \$2,060.00. Motion carried.

Motion by Halligan, 2nd by Welter to reimburse the fee of a passed SDHSAA coach's test for the paid coaches. Motion carried.

Motion by Welter, 2nd by Halligan to remove previous administrators and add the current superintendent to the signature on the Trust & Agency and Imprest Fund accounts. Motion carried.

Motion by Halligan, 2nd by Haines to increase the limit on the school credit card to \$10,000.00. Motion carried.

Motion by Halligan, 2nd by Haines to declare the old technology as discussed as surplus property at no value. The listing is available at the superintendent's office. Motion carried.

Chairman Vance declared the meeting adjourned at 9:22pm.

Scott Vance, President
Board of Education

Amie Schauer,
Business Manager