

## **RULES OF ORDER**

For the general transaction of business, the ordinary parliamentary rules will be observed. If any disputed question may arise, Rules of Order Policy BDDE-E will be taken as authority.

The Board will follow, Rules of Order Policy BDDE-E as modified by this policy and subsequent rules.

The purpose of modified rules adopted by the Board are:

- \* to establish guidelines by which the business of the governing board can be conducted in a regular and internally consistent manner;
- \* to organize the meeting so that all necessary matters can be brought to the Board and that decisions of the Board can be made in an orderly and reasonable matter;
- \* to ensure that members of the Board, concentrating on the substantive issues at hand, have the necessary information to make decisions, and to ensure adequate discussion of decisions to be made;
- \* to ensure that meetings and actions of the Board are conducted so as to be informative to the staff and the public, and to produce a clear record of actions taken and decisions made.

Adopted: February 12, 2001

Amended: January 8, 2007